

MINUTES OF THE ADJOURNED REGULAR MEETING CITIZENS AIRPORT ADVISORY COMMITTEE

Thursday May 22, 2003 - - 7:00 PM
Airport Terminal – 4900 Wing Way

CALL TO ORDER

Roll Call

Present: Committeemembers Agon, Caruthers, Gleim, Miller, Morton, Rose & Smith;
Alternate: Stan Levanduski
Absent: Jim McCall
City Council: Jim Heggarty, Gary Nemeth
Staff: Joe Deakin, Roger Oxborrow

PUBLIC COMMENT

None.

OLD BUSINESS

Review of Previous Minutes:

A **motion** by Mr. Miller, seconded by Mr. Rose, to approve the minutes of the April 24, 2003, meeting as presented passes unanimously. The March 27, 2003 minutes are reviewed. The account of Discussion Item #1 is corrected to more accurately reflect the action of the committee. A **motion** by Mr. Morton, seconded by Mr. Agon to approve the minutes as corrected, passes unanimously. The February 27, 2003, minutes are reviewed. Mr. Miller notes the minutes fail to accurately reflect the agenda was amended to place the sub-committee report on the proposed tenant association at the beginning of the meeting to accommodate two of the tenants in attendance. A **motion** thereafter by Mr. Morton, seconded by Mr. Miller, to approve the minutes with this correction and submit them to the City Council in the form first written passes unanimously.

DISCUSSION ITEMS

1. Sub-Committee Reports

Chairman Gleim outlined the list of items contained in the 2002-2003 Committee Work Plan and asked for comments or corrections. None were given. He reviewed the list of sub-committees and their current status.

- City Liaison (Gleim, Miller)

Mr. Miller reports on his attendance at the last City Council meeting and the modification of the Council policy on committee residency. Councilman Heggarty requests staff to distribute a copy of the Council action to the committee. No other action is taken.

**AIRPORT ADVISORY COMMITTEE
MAY 22, 2003 MINUTES
PAGE 2**

- Restaurant (Agon)

No activity is reported.

- Airport Master Plan/Land Use Plan (Morton)

Both are moving forward; Land Use Plan is going back to the consultant for modifications. No action is taken.

- Aviation Service (Miller, McCall)

Mr. Miller reports on their meeting with Mr. Weyrich. The committee discusses their role and function with respect to Airport tenants and users. No other action is taken.

- Tenant Users (Miller, Levanduski)

Discussion continued from the item above. No other action is taken.

Chairman Gleim recommends the following sub-committee/ work assignments be terminated.

- Aircraft Wash Rack (Rose, Morton)
- Hangar Restrooms
- Airport Promotion (Agon, Caruthers, Smith)
- Committee Execution Plan (Gleim, Caruthers, Levanduski)
- Hangar Demand Study (Gleim)
- Hangar Development Project (Miller Rose, Morton)
- Airport Minimum Standards (Morton)
- Committee Bylaws (Gleim)

NEW BUSINESS

Staff reports to the committee on the referral process for projects in the County area adjacent to the Airport.
No action is taken.

COMMITTEE COMMENTS

1. For the next meeting, develop a revised committee work plan for the remainder of the year.
2. Discuss the security requirements the airport would be subject to with air carrier service initiated.

DIRECTOR & MANAGER BUSINESS

None.

ADJOURN - 9:10 PM.

To the Next Meeting – June 26, 2003
Airport Terminal Conference Room, 4900 Wing Way